

University of Zagreb
School of Dental Medicine

BYLAWS
OF THE SCHOOL OF DENTAL MEDICINE



Table of Contents

I.	GENERAL PROVISIONS	3
II.	ADMINISTRATIVE BODIES OF THE FACULTY'S MANAGEMENT BOARD	5
III.	ORGANIZATION OF THE FACULTY	10
IV.	STUDENTS	14
V.	STUDIES	17
VI.	EMPLOYEES	21
VII.	SCIENTIFIC AND PROFESSIONAL WORK	26
VIII.	PROPERTY AND BUSINESS	26
IX.	PUBLICITY AND BUSINESS SECRET	29
X.	TRANSITIONAL AND FINAL PROVISIONS	29

Pursuant to Article 19 Paragraph 3 of the Scientific Activity and Higher Education Act (Official Gazette 119/22) and Article 54 Paragraph 2 of the Bylaws of the University in Zagreb, the Faculty Council, on its 22nd session held on 29 June 2023, passed the following

BYLAWS OF THE SCHOOL OF DENTAL MEDICINE

I. GENERAL PROVISIONS

Subject of Standardization

Article 1

- (1) These Bylaws shall govern the name, the seat, and the symbols of the School of Dental Medicine of the University of Zagreb (hereinafter referred to as "*the Faculty*"), then the structure, the activities, and the management of the Faculty, composition, and powers of the Faculty boards, decision-making, structure and performance of studies, the status of teachers, associates, and other employees, the status of students, scientific and development research, and other issues important to the Faculty.
- (2) The Bylaws are adopted by a majority of all members of the Faculty Council.
- (3) Words and terms in the Bylaws that have a gender-specific meaning refer equally to the female and male gender.

Status and Powers

Article 2

- (1) The Faculty has the status of a legal entity and is registered in the court register of institutions and in the Register of Higher Education Institutions led by the competent ministry.
- (2) The Faculty is a component of the University of Zagreb (hereinafter referred to as "*the University*") with personality rights, which carries out the activities of higher education, science, and professional activities in the area of biomedicine and healthcare in the field of dental medicine.

Name

Article 3

- (1) The University as a founder in accordance with the Act on Higher Education and Scientific Activity (hereinafter referred to as "*the Act*") and the Bylaws of the University of Zagreb (hereinafter referred to as "*the Bylaws of the University*") exercises founding rights over the Faculty.
- (2) In legal transactions, in its own activities, and in public, the Faculty appears under its name "University of Zagreb, School of Dental Medicine".
- (3) The powers of the Faculty in legal transactions and activities are prescribed by the law and the Bylaws of the University.

Article 4

- (1) The name of the Faculty is "*Specialist u Zagrebu, Stomatološki fakultet*" in Croatian and "*University of Zagreb, School of Dental Medicine*" in English.
- (2) The abbreviated name is "*Stomatološki fakultet*", i.e., abbreviation SFZG, and *School of Dental Medicine* and the abbreviation UNIZG-SDM.
- (3) The seat of the Faculty is in Zagreb, Gundulićeva 5.
- (4) Faculty Day is on 9 February, the day of St. Apollonia, the patroness of dental medicine.

Article 5

- (1) The Faculty can establish legal entities and organizational units whose main basic activity is to carry out the faculty's mission and meet students' needs.
- (2) The Senate of the University (hereinafter referred to as "*the Senate*") gives consent to the establishment of a legal entity of the Faculty in accordance with Paragraph 1 of this Article.

Coat of Arms, Stamp, Seal, Symbol (Logo), and Flag

Article 6

- (1) The Faculty disposes with its coat of arms, stamp, seal, symbol (logo), and flag.
- (2) The coat of arms of the Faculty has a drawing of the School of Dental Medicine building in the central part, under which is written the year of establishment of the study "1948". On the upper side of the curve, the "University of Zagreb" is entered semi-circularly, and on the underside is written "School of Dental Medicine".
- (3) The stamp and seal of the Faculty are of a circular shape with a diameter of 38 and 25 mm, with a drawing of the building of the School of Dental Medicine, under which is written the year of establishment of the study "1948". On the upper side of the curve, the "University of Zagreb" is entered semi-circularly, and on the underside is written "School of Dental Medicine".
- (4) Documents issued by the Faculty on the basis of public authority are verified with an embossed stamp of 38 mm in diameter or a seal, 38 and 25 mm in diameter, with the coat of arms of the Republic of Croatia in the centre and with the inscription "Republic of Croatia" above, and "University of Zagreb", "School of Dental Medicine" with the lower part of the rim.
- (5) The flag of the Faculty is white. The flag's length and width ratio are 2:1. In the centre of the horizontally laid flag is the coat of arms of the Faculty. The diameter of the emblem on the flag is $\frac{1}{2}$ the width of the flag.
- (6) Within its core activities, the Faculty has the right and obligation to use the University's name, emblem, and flag, and fully enter them into its own characteristics.
- (7) The Faculty's units have the right and duty to use the Faculty's name and attach it to their name. The name of the Faculty shall be placed before the name of the organizational units.
- (8) The Dean approves the use of the emblem and flag of the Faculty.

Mission, Vision, Goals

Article 7

- (1) In terms of continuity of activity, the Faculty is the oldest, academically, and scientifically the largest and leading university in the field of Dental Medicine/Dentistry in the Republic of Croatia.
- (2) The mission of the Faculty is the training of experts responsible for preserving and achieving oral health in accordance with the highest international standards.
- (3) The vision of the Faculty is to be a regional leader in academic, scientific, and professional achievements in the field of Dental Medicine/Dentistry while encouraging excellence, innovation, creativity, inventiveness, sustainable development, and international cooperation.
- (4) In line with the mission and vision of the Faculty and in line with the goals of the University, the Faculty is committed to achieving the following goals in its own development:
 1. to develop as a component of the University with a wide range of scientific and professional activities and study programs in accordance with social needs in the field of dental medicine/dentistry;
 2. to promote high-quality standards and to strive for excellence in teaching, scientific, research, and professional work;
 3. to provide students and employees with institutional prerequisites for the development and expression of prudence, critical thinking, initiative, innovation, and creativity;
 4. to build excellent experts, scientists, and academic citizens in the spirit of honesty, civilizational and human values, helping and empathy, and focus on the well-being of Croatian society, the European community, and humanity as a whole;
 5. to foster togetherness, a spirit of cooperation, and mutual respect in the dental profession and the entire university community consisting of students, alumni, teachers, scientists, artists, associates, experts, and employed public servants and employees;
 6. to develop an awareness of belonging and the obligation to serve the community, from the national level of Croatian society through the European to the universal level of humanity;
 7. to contribute to the international recognition of the faculty, the university, Croatian science, and the Croatian state, while maintaining and improving the Croatian scientific and professional nomenclature;
 8. to permanently increase international recognition and attractiveness of new forms of research and study mobility and study programs available to students from other countries;
 9. to maintain a leading academic role in the national framework in the field of Dental Medicine/Dentistry;

10. to engage strongly in public action as one of the main factors in the care of the oral health of the population of the Republic of Croatia;
11. to promote the principles of morality, ethics, and tolerance to make students participate in a modern, democratic, and caring society during their studies, and
12. to be an active participant in the international area of science and higher education.

Activities

Article 8

- (1) The activities of the Faculty are:
 1. organization and performance of university studies, integrated undergraduate and graduate university studies, and postgraduate studies in Dental Medicine,
 2. realization of scientific and professional work in the scientific areas of biomedicine and health care,
 3. organization and performance of different forms of professional and scientific education of health care staff to follow new health achievements and participation in health care programs and in order to enlarge the proficiency of students, health care staff, and other interested persons for sustained education purposes,
 4. publishing, library, and information activities for teaching as well as scientific and professional needs,
 5. sale of educational books and other printed material necessary for performing the Faculty's activities,
 6. performance of judicial expertise in the scientific and professional areas of biomedicine and health care,
 7. international cooperation in the scientific and professional areas.
- (2) Faculty can perform other activities as well if they serve the core activity and contribute to the utilization of personal and spatial facilities in accordance with the mission, vision, and goals of the Faculty.

II. ADMINISTRATIVE BODIES OF THE FACULTY'S MANAGEMENT BOARD

Article 9

The administrative bodies of the Faculty are the Dean and the Faculty Council.

Dean

Article 10

- (1) The Dean is the leader and head of the Faculty, he represents and leads the Faculty and is responsible for the legality of the Faculty's work. The Dean has the powers and obligations of the director of the institution. The powers of the Dean are determined by the Law, the Bylaws of the University, and these Bylaws.
- (2) The Dean establishes a full-time employment relationship.
- (3) Dean's term of office and powers last for three years and can be repeated once.
- (4) The Dean is responsible to the Rector and the Faculty Council for his work.
- (5) The Dean is liable for his work to the Faculty Council and the Rector of the University in accordance with the University Bylaws and these Bylaws.
- (6) The sign of the Dean's honour is the Dean's chain.

Article 11

- (1) Within his powers and obligations, the Dean:
 1. organises work and business,
 2. is a member of the Senate by position,
 3. is a member of the council of the corresponding area by position,
 4. convenes and presides over the Faculty Council, prepares, and proposes the agenda for the meetings of the Faculty Council.
 5. proposes to the Faculty Council measures for the promotion of the Faculty's work,
 6. executes the decisions of the Senate and the Faculty Council,
 7. proposes a part of the program funding, in cooperation with the Rector,
 8. actively participates with the Rector in the negotiations on the program funding related to the Faculty with the competent ministry,
 9. proposes a financial plan,

10. proposes a human resources management plan,
 11. manages the execution of the financial plan,
 12. manages property,
 13. proposes to the Faculty Council the adoption of general acts and passes general acts for which the council has no authority,
 14. performs other tasks established by Law, the University Bylaws, these Bylaws, and other general acts of the University and the Faculty.
- (2) The Dean has the right to make business decisions on behalf of and for the account of the Faculty in the amount of EUR 200,000. For legal actions exceeding this amount, worth up to EUR 600,000, the Dean must obtain the approval of the Faculty Council.
 - (3) Legal actions exceeding the amount of EUR 600,000, must be approved by the Faculty Council and the Senate.
 - (4) The Dean submits to the Rector and the Faculty Council an annual report on the implementation of the Faculty's strategy, an annual report on operations and the implementation of part of the program funding within its scope, and other reports determined by this Bylaws.

Election and Dismissal of the Dean

Article 12

- (1) A Faculty teacher in a scientific-teaching position of tenured professor, full professor, or associate professor who has the academic title of Doctor of Dental Medicine can be elected Dean.
- (2) The procedure for the election of the Dean is regulated by the Law, the Bylaws of the University, and these Bylaws.

Article 13

- (1) The Dean's election procedure begins with the invitation of the Faculty Council for proposals. The candidates submit professional resumes and a work program that they shall verbally present to the Faculty Council.
- (2) Proposals to obtain the approval of the Faculty Council are referred to the Senate, which, at the Rector's proposal, must decide on its consent to the properly filed request.
- (3) The Faculty Council, by secret voting, chooses the Dean among the candidates for which the Senate has given its consent, in accordance with the procedure laid down in these Bylaws.
- (4) For the Dean shall be elected the candidate who in the final vote receives the nominal majority of the total number of members of the Faculty Council.
- (5) The election procedure is carried out in a maximum of three election rounds:

The first round of elections:

If there is one candidate in the first round of elections, and he does not obtain the majority of votes of all members of the Faculty Council, the election procedure shall be repeated. In that case, the Faculty Council shall determine the appropriate deadlines for the new election procedure. If there are two candidates in the first election round, and none of them achieves a majority of the votes of all members of the Faculty Council, the second election round shall be entered, which enters the candidate who received the most votes in the first round. If there are two candidates in the first election round and both get the same number of votes, the voting in the first election round shall be repeated. If, even in the repeated voting, both candidates obtain the same number of votes, the election procedure shall be repeated, and the Faculty Council will determine the appropriate deadlines for the new election procedure. If there are three or more candidates in the first election round, and none of them achieves a majority of the votes of all members of the Faculty Council, the second election round is entered, in which the two candidates who obtained the highest number of votes in the first election round enter. If there are three or more candidates in the first round of elections and they all get the same number of votes, voting in the first round of elections shall be repeated. If, even in the repeated voting, all candidates obtain the same number of votes, the election procedure shall be repeated, and the Faculty Council will determine the appropriate deadlines for the new election procedure. If after the first election round due to an equal number of votes, there are more than two candidates who would enter the second round, before the second election round, an *additional* election is conducted between the candidates with an equal number of votes to select the one who will enter the second election round. If the candidate entering the second election round is not elected in that additional election, the election procedure continues only for the candidate who received the highest number of votes in the first election round.

The second round of elections:

If one candidate participates in the second election round, and does not obtain a majority of the votes of all members of the Faculty Council, the election procedure shall be repeated. In that case, the Faculty Council shall determine the appropriate deadlines for the new election procedure. If in the second election round, no candidate receives a majority of the votes of all members of the Faculty Council, the third election round is entered, in which enters the candidate who received more votes in the second electoral round. If in the second election round the candidates receive an equal number of votes, both enter the third election round.

The third round of elections:

In the third round of elections, the candidate who obtained the majority of the votes of all members of the Faculty Council shall be elected Dean. If the Dean is not elected in the third election round, the election procedure shall be repeated, and the Faculty Council shall determine the appropriate deadlines for the new election procedure.

- (6) The Dean's election procedure must be completed no later than four months before the Dean's assumption of office.
- (7) The Dean takes office on the first day of the new academic year.
- (8) If a new Dean is not elected by the end of the term referred to in Paragraph 5 of this Article, the Faculty Council shall appoint an incumbent Dean within 30 days until the Dean is elected, and for a maximum of one year. The Senate will confirm the appointment of the incumbent Dean as soon as possible, and no later than 30 days after the appointment, with the Rector's opinion previously obtained.
- (9) If the Faculty Council does not appoint the incumbent Dean within the prescribed period, he will be appointed by the Senate on the Rector's proposal.
- (10) The Dean's duty ends **before the end of the term** for which he was elected:
 1. if he himself requests dismissal,
 2. upon the termination of his employment contract,
 3. by transferring to another position,
 4. by establishing a working relationship with another legal entity or teaching base outside the University.
- (11) The Dean **can be relieved of his duties** if:
 1. he causes significant damage to the University or Faculty through illegal, irregular or unconscionable work,
 2. he does not act according to general acts,
 3. he neglects, abuses, or performs his duties negligently,
 4. his conduct harms the reputation and dignity of his duties, he loses the ability to hold office,
 5. the prerequisites from the University Bylaws for his dismissal are met.
- (12) The Dean's dismissal procedure is initiated at the Rector's proposal, in accordance with the provisions of the University Bylaws, or at the proposal of a third of the members of the Faculty Council.
- (13) The Faculty Council decides on the Dean's dismissal by a majority vote of all members. The oldest member of the Faculty Council presides over the session of the Faculty Council at which the decision on the Dean's dismissal is made.
- (14) In the case of dismissal of the Dean, the Faculty Council appoints an incumbent Dean without delay until the election of the Dean, and for a maximum of one year. The Senate will confirm the appointment of the incumbent Dean as soon as possible, with the Rector's opinion previously obtained.
- (15) In case of dismissal of the Dean, the procedure for the election of a new Dean is carried out in accordance with the Bylaws of the University and these Bylaws. In this procedure, the dismissed Dean cannot be a nominee.

Vice-Deans and Assistants to the Dean

Article 14

The Dean is assisted by Vice-Deans and assistants of the Dean, as well as by the Dean's management board in accordance with the provisions of the Bylaws.

Article 15

- (1) The Vice-Deans are proposed by the Dean among the teachers of the Faculty in a scientific-teaching position.

- (2) The number of Vice-Deans is determined by the Dean regarding their specific professional area for which the Vice-Deans shall be in charge. The powers and scope of the vice Dean are determined in the appointment decision.
- (3) The proposed Vice-Deans are elected by the Faculty Council with a majority of the present council members, by public vote.
- (4) The Dean may authorize the Vice-Dean to replace him in the representation of the Faculty and in performing tasks from the Dean's scope.
- (5) The term of office of the Vice-Deans lasts for three years and may be renewed.

Article 16

The Dean's and the Vice-Deans' teaching obligations shall be reduced in accordance with current regulations.

Article 17

- (1) Vice-Deans may be relieved of their duties before the expiration of the term for which they were elected.
- (2) The proposal for the dismissal of the Vice-Deans shall be submitted by the Dean, and the Faculty Council decides on the dismissal by a majority vote of all members.

Assistants of the Dean

Article 18

- (1) The assistants of the Dean are appointed by the Dean for a period of three years.
- (2) The number of assistants of the Dean is determined by his decision.
- (3) The assistants of the Dean help the Dean to perform tasks in the area of activity for which they are appointed.
- (4) The assistants of the Dean can be dismissed at the proposal of the Dean.

Dean's Management Board

Article 19

- (1) The Dean's management board is an advisory body that, along with the Dean, consists of Vice-Deans, assistants of the Dean, and the general secretary.
- (2) The Dean prepares, convenes, and chairs the sessions of the Dean's management board.
- (3) The Dean's management board meets generally at least once a week during term-time, and if necessary.

Article 20

- (1) The Dean's management board carries out the following tasks:
 1. proposes plans, development, and financial policies and the organization of the Faculty,
 2. proposes general acts to the Dean,
 3. performs other tasks determined by the decisions of the Dean.

Faculty Council

Article 21

The Faculty Council is a professional council that consists of:

1. Dean, Vice-Deans, heads of institutes, and heads of independent departments,
2. elected representatives of employees in scientific-teaching, teaching, and collaborative positions,
3. elected student representatives and
4. elected representative of other employees (hereinafter: *members*).

Article 22

- (1) Elections for members of the Faculty Council are announced by the Dean.
- (2) Members have deputies who take over their duties in the case:
 1. of resignation,
 2. of termination of employment or student status,
 3. they are unable to attend the session due to illness, absence, or other justified reasons.
- (3) Deputies shall be elected at the same time as members in the manner determined by these Bylaws.
- (4) Student representatives and members of the Faculty Council elected by students are elected in accordance with the law governing student organizations and these Bylaws.

Article 23

The Faculty Council is elected in the ratio of the total number of employees as follows:

1. full professors in the ratio 1:2,
2. associate professors in the ratio 1:3,
3. lecturers in the ratio 1:4,
4. assistants and senior assistants in a ratio of 1:8,
5. students make up 10% of the members of the Faculty Council, of which a maximum of 20% are postgraduate students.
6. one representative of other employees.

Article 24

- (1) The body for conducting the election of members to the Faculty Council is the Election Committee (hereinafter: *the Committee*).
- (2) The Faculty Council appoints the members of the Committee.
- (3) The Committee has the following tasks:
 1. taking care of the preparation and performance of the elections for members,
 2. publishing a list of candidates for members and their deputies,
 3. performing elections and announcing the election results.

Article 25

The Faculty Council has the following powers:

1. making decisions on educational, scientific, and professional issues,
2. adopting the Bylaws and other general acts,
3. adopting a development strategy (mission, vision, goals),
4. accepting the proposal of the part of the program funding that refers to the Faculty,
5. adopts a financial plan,
6. accepting the annual financial statement,
7. accepting the report on the execution of the financial plan,
8. giving consent to the Dean for taking legal actions in the amount of more than 200,000 euros, and up to the amount of 600,000 euros,
9. confirming the Dean's proposal to the Senate to take legal action in the amount of more than 600,000 euros,
10. carrying out the procedure for the election and dismissal of the Dean,
11. appointing and dismissing Vice-Deans,
12. electing the members of the corresponding area council,
13. introducing additional criteria for selection and re-selection to scientific-teaching, teaching, associate, and professional positions,
14. conducting elections and re-elections to scientific-teaching, teaching, associate, and professional positions,
15. proposing to the Senate the number of enrolment places in individual studies,
16. carrying out elections and re-elections of head teachers,
17. conferring the honorary title of professor emeritus of the *Faculty* from among employees,
18. accepting the Dean's annual reports,
19. performing other tasks in accordance with the University Bylaws, these Bylaws, and other general acts.

Article 26

- (1) The Faculty Council works in sessions.
- (2) A session of the Faculty Council can be held in case of presence of the majority of all members.
- (3) The Faculty Council shall make decisions, conclusions, and opinions by a majority of the votes of the present representatives if no other qualified majority has been established by the Act, these Bylaws, or another general act of the Faculty.
- (4) In the event of a tied vote in decision-making by the Faculty Council, the Dean shall have the deciding vote.

Article 27

- (1) The term of office of the representatives in the Faculty Council lasts three years.

- (2) Representatives may be re-elected to the Faculty Council.

Article 28

The Dean prepares, convenes, and chairs the sessions of the Faculty Council, and in case of his absence the Vice-Dean who has been authorized by him.

Other Working Bodies of the Faculty Council

Article 29

The Faculty Council may establish permanent and temporary **committees and commissions** for studying and preparing certain issues and for the performance of other activities in its area of activity.

Article 30

The Faculty Council establishes the following committees:

1. Committee for Lecturer Selection
2. Committee for Education and Students
3. Science Committee
4. Doctoral Study Committee
5. Committee for Postgraduate Specialist Studies
6. Quality Management Committee.

Article 31

- (1) The committees referred to in Article 30 of these Bylaws have an odd number of members and consist generally of lecturers.
- (2) The **Committee for Lecturer Selection** equalizes the benchmarks and harmonizes the actions in the selection procedure of lecturers and associates and implements a uniform staff policy.
- (3) The **Committee for Education and Students** considers and determines suggestions regarding the curricula, educational programs, and professional work within the classes of the integrated graduate studies of dental medicine, monitors the performance of classes and the realization of the curricula and study programs, monitors the success of the students during every single year of education, considers individual demands of students regarding the enforcement of their rights, proposes the best students for granting awards, makes suggestions regarding the conduct of entrance examination and carries out other study-related activities.
- (4) The **Science Committee** prepares and proposes plans and programs for scientific work according to the regulations, follows up the plans and programs of scientific activities, promotes scientific activity, and carries out other activities related to scientific work at the Faculty and scientific cooperation with other faculties within the University of Zagreb and other universities in the Republic of Croatia.
- (5) The **Doctoral Study Committee** equalizes the benchmarks and harmonizes the actions within the doctoral studies, The tasks are the development of a postgraduate doctoral study plan and program, the organization of studies, the monitoring of the implementation of studies, the inclusion of new courses and their holders in the postgraduate doctoral studies, the follow-up of the postgraduate dissertations of all applicants from their application to their defence, the execution of other activities related to the organization and implementation of postgraduate doctoral studies in the areas of biomedicine and healthcare.
- (6) The **Committee for Postgraduate Specialist Studies** develops postgraduate specialist studies programs, monitors the study implementation and the inclusion of new courses and their holders in postgraduate specialist studies, follows up postgraduate specialist theses of all applicants from application to defence, carries out other activities related to the organization and implementation of postgraduate specialist studies of dental medicine.
- (7) The **Quality Management Committee** undertakes internal quality assurance and improvement measures, undertakes quality assurance measures in accordance with the standards for quality assurance of higher education, carries out assessment and evaluation procedures, and proposes activities for the improvement of study programs, lifelong learning programs, teaching and scientific work, and administrative support. The Committee represents the Faculty in the university and national quality assurance network.

III. ORGANIZATION OF THE FACULTY

Article 32

- (1) The Faculty is organized as a distinct public institution.
- (2) The Faculty establishes organizational units as required, considering the diversity of its activities, and aiming to provide their efficient performance.
- (3) Organizational units are:
 1. **internal organizational units:** departments, chairs, and laboratories,
 2. **external organizational units -teaching bases:** clinics and clinical institutes,
 3. **professional-administrative organizational units:** Secretariat and Dean's Office,
 4. **central dental library.**

Departments and Chairs

Article 33

Internal organizational units: departments, chairs, and laboratories are established for the organization and performance of theoretical, teaching, and scientific research work, as well as for practical teaching at the Faculty.

Article 34

- (1) The Faculty has the following **departments**:
 1. Department of Dental Anthropology, in which operates also:
 - Chair of Forensic Dentistry
 - Chair of Social Medicine and Oral Epidemiology
 - Laboratory for Dental Hard Tissues
 2. Department of Paediatric and Preventive Dentistry
 3. Department of Endodontics and Restorative Dentistry, in which operates also:
 - Laboratory for Dental Materials
 4. Department of Fixed Prosthodontics
 5. Department of Removable Prosthodontics
 6. Department of Oral Surgery, in which operates also:
 - Chair of Anaesthesiology and Reanimatology
 - Chair of Maxillofacial Surgery
 7. Department of Oral Medicine
 8. Department of Orthodontics
 9. Department of Periodontology
- (2) The Faculty has the following independent **chairs** in the teaching bases:
 1. Chair of Dermatovenerology
 2. Chair of Pharmacology
 3. Chair of Physiology
 4. Chair of Gynaecology and Obstetrics
 5. Chair of Immunology
 6. Chair of Infectology
 7. Chair of Internal Medicine
 8. Chair of Surgery
 9. Chair of Clinical Microbiology
 10. Chair of Neurology
 11. Chair of Ophthalmology
 12. Chair of Oncology and Nuclear Medicine
 13. Chair of General and Dental Radiology
 14. Chair of General and Social Subjects
 15. Chair of Otorhinolaryngology
 16. Chair of Pathophysiology
 17. Chair of Pathology
 18. Chair of Paediatrics
 19. Chair of Psychiatry and Medical Psychology
- (3) Chairs of medical courses who perform classes at the Faculty on the basis of external cooperation are:
 1. Chair of Anatomy
 2. Chair of Biophysics

3. Chair of Biochemistry
4. Chair of Biology
5. Chair of Histology and Embryology
6. Chair of Chemistry
7. Chair of Statistics and Informatics

Article 35

- (1) **Departments** are scientific and teaching organizational units of the Faculty that coordinate teaching and scientific activities in the scientific area of biomedicine and health care, field of dental medicine.
- (2) The Departments' obligation is to conduct and coordinate university studies, improve all forms of teaching activities, and select and advance staff who participate in classes.
- (3) Departments, apart from teaching and science, unite health and professional work with patients in the field of dental medicine.
- (4) The Departments are staffed by teachers in scientific-teaching and teaching positions and associates in collaborative positions.
- (5) Teachers and associates from Paragraph 4 of this Article are members of the Departments.
- (6) The decisions of the Departments shall be made at the meetings of the Department members by the majority of the present members, except as otherwise provided for certain issues by these Bylaws.

Article 36

- (1) The **Director of the Department** manages and organizes the work of the Departments and the Chairs within the Departments and is responsible for his work to the Dean and the Faculty Council.
- (2) The Director of the Department is elected in the same procedure as the election of the Director and Head of the independent chair (hereinafter referred to as *Chair*).
- (3) The term of office of the Director lasts three years and may be renewed.

Article 37

- (1) The **Chair** is an organizational unit in which scientific, teaching, and professional activities are carried out.
- (2) The responsibility of the Chair is to carry out and coordinate university studies, improve all forms of teaching activities, and select and promote staff who participate in classes.
- (3) The Chair has generally at least three lecturers who are employed by the Faculty.
- (4) The Chair is staffed by teachers in scientific-teaching and teaching positions and associates in collaborative positions.
- (5) Teachers and associates from Paragraph 4 of this Article are members of the Chair.
- (6) Decisions of the Chair are made at the meeting of the chair members by the majority of the present members, except as otherwise provided for certain issues by these Bylaws.

Article 38

- (1) The Chair is led by the **Head**.
- (2) The Head manages the scientific, teaching, and professional work of the Chair, and is responsible for his work to the Dean and the Faculty Council.
- (3) The term of office of the Head lasts three years and may be renewed.

Article 39

- (1) The Director of the Department and the Head of the Chair shall be chosen among the teachers who are employed by the Faculty.
- (2) Chairs of medical subjects, whose teachers and associates teach based on external cooperation, do not elect heads, and heads of chairs elected by the parent institution are part of the Faculty Council, with the prior consent of the Dean.
- (3) The Dean of the Faculty prescribes the election procedure for the director and heads of chairs by a decision announcing the election of the director and heads of chairs.
- (4) The Department/Chair is required to obtain the preliminary opinion of the Dean on the candidates' programs for the election of the Head of Chair.
- (5) The elections are conducted simultaneously, by secret ballot of the teachers of the department/chair for that department/chair.
- (6) The election of the Director of the Department/Head of the Chair shall be confirmed by the Faculty Council.
- (7) In the event that a new director/head shall not be elected by the end of the term of office of the current

director/head or if the Dean gives a negative opinion regarding the candidates' programs for the election of the director/head, the Dean shall appoint an office holder for director of the department/head of the chair who meets the prescribed conditions until the new elections for the director of the department/head of the chair.

- (8) If there are no proposals at the department/chair, the director of the department/chair is appointed by the Faculty Council on the proposal of the Dean, as well as if two or more candidates receive the same number of votes in the election process.

Teaching Bases: Clinics and Clinical Institutes

Article 40

- (1) Clinics and clinical institutes are the organizational form of work, based on the criteria of logical connection and the kinship of the scientific and active process that is performed therein, as well as the correlation of the working conditions of its employees.
- (2) Teaching bases: Clinics and clinical institutes are health institutions or parts of healthcare institutions where clinical teaching is conducted within which departments and chairs of the Faculty operate.
- (3) The names of the clinics, clinical institutes, and clinical hospital centres shall be appointed by the Minister of Health at the proposal of the Faculty in accordance with the conditions and procedures determined by special regulations.

Article 41

- (1) Teaching of a part or all the teaching courses can be entrusted and performed in healthcare institutions that have personnel, spatial, and technical facilities in teaching bases.
- (2) Lecturers and associates of courses, which major part can be only carried out in teaching bases as an integral part of the unique process of teaching, scientific and professional work, are obliged to conclude simultaneously a contract with the Faculty and the teaching base.
- (3) With the termination of the employment contract of lecturers or associates in a teaching base, the employment contract with the Faculty ends simultaneously.
- (4) Mutual rights and obligations in performing teaching in health institutions referred to in Paragraph 1 of this Article shall be regulated by a contract between the Faculty and the health institution or teaching base.

Secretariat

Article 42

- (1) The Secretariat of the Faculty is a professional organizational administrative unit.
- (2) The Secretariat performs:
 1. professional-administrative tasks in the performance of graduate and postgraduate studies,
 2. professional-administrative tasks as part of carrying out scientific research work,
 3. legal, personnel, and general affairs,
 4. financial matters and bookkeeping,
 5. construction and maintenance work,
 6. other tasks required for the successful work of the Faculty determined by these Bylaws and other general acts of the Faculty.
- (3) If necessary, the Secretariat also carries out other tasks that are not part of the regular activities of other organizational units of the Faculty established by these Bylaws and other general acts.
- (4) The professional services of the Secretariat are:
 - Service for Legal, Staff and General Affairs,
 - Financial and Accounting Services,
 - Study and Continuing Education Services,
 - Information and Multimedia Department,
 - Service for Technical Affairs, Protection at Work, and Fire Protection,
 - Service for Quality Assurance and Improvement.

Article 43

- (1) The Secretariat is managed by the **General Secretary** (hereinafter referred to as *Secretary*).
- (2) The Secretary is the executive body of the Dean, the Faculty Council, the Dean's Management Board, and other professional services of the Faculty.
- (3) The Secretary must have a master's degree in law, have passed a bar examination, and be able to present a suitable work experience.

- (4) The Secretary is responsible for the success of the Faculty's professional services.
- (5) The Dean elects the Secretary based on a public tender.
- (6) The Secretary is responsible to the Dean for his work.

Central Dental Library

Article 44

- (1) Central Dental Library is organized as a separate organizational unit of the Faculty (hereinafter referred to as *Library*).
- (2) Central Dental Library is organized and operates in accordance with the provisions of the Act on Libraries and Library Activities.

Article 45

- (1) The Central Dental Library is managed by the head librarian.
- (2) The **head librarian** is a member of the Library Committee that cares about library holdings.
- (3) The head of the Central Dental Library carries out the following tasks:
 1. he proposes the work plan and program to the Dean,
 2. he provides incentives for a more professional and efficient work of the Library,
 3. he takes care of the common library fund based on the standards of the work of higher education libraries.
- (4) V The head librarian is responsible to the Dean for his work.

Article 46

- (1) The head librarian shall meet all the requirements for the appointment of a Librarian Adviser, or a Senior Librarian prescribed by a special law.
- (2) The head librarian is elected by the Dean based on a public tender.

IV. STUDENTS

Student Status

Article 47

- (1) A student is a person enrolled in university studies at the Faculty.
- (2) Student status is acquired by enrolment.

Students in Regular Status

Article 48.

- (1) A student can only be a regular or guest student at the Faculty.
- (2) The student is enrolled in regular status in the integrated undergraduate and graduate university studies in *Dental Medicine*.
- (3) A student in regular status studies as a full-time student. As a rule, a student in regular status enrolls 60 credit points according to the European Credit Acquisition and Transfer System (hereinafter referred to as ECTS) in the academic year in accordance with the curriculum.
- (4) A student who is a Croatian citizen or a citizen of another member state of the European Union enrolled in regular status in an integrated university study, has the right to subsidize tuition costs in full of the state budget, in accordance with the Law.

Guest Students and Auditors

Article 49

- (1) A visiting student is a student in the regular status of another university who enrolls parts of the study program at the Faculty or University in accordance with a special agreement with the other University on the recognition of ECTS credits.
- (2) The rights and obligations of the guest student, the payment of the costs for his studies, the possibilities of continuing the studies at the Faculty, and other issues regarding the status of the guest student are regulated by a contract with the other universities.
- (3) An auditor is a person who, as part of the openness of the public university to the broader community, with the consent of the teacher, attends classes without enrolling in courses and without the obligation to take

exams.

Student Status

Article 50

- (1) A student has regular status during the prescribed duration of studies and at most twice as long as the prescribed duration of studies.
- (2) The period of suspension of the student's rights and obligations is not included in the duration of the studies from Paragraph 1 of this Article. The deadline for the completion of studies is extended to the student for the period that the suspension lasted.
- (3) Rights from the student standard are acquired by the student in accordance with the law and other general acts.

Enrolment in Studies

Article 51

- (1) Students exercise the right to enrol in university studies within the enrolment quotas approved by the Senate. Enrolment in the studies is carried out in accordance with the University Bylaws, these Bylaws, and the general acts of the Faculty.
- (2) Enrolment in university studies is done based on a public tender announced by the Senate. The University publishes the competition for enrolment on its website no later than 1 May of the current year for the next academic year.
- (3) Enrolment in postgraduate studies is done based on a public tender announced by the Faculty.
- (4) Students who are citizens of the European Union have the same rights as students of the Republic of Croatia. Citizens of other countries enrol in studies under the same conditions as Croatian citizens, with the obligation to pay for studies in accordance with the Law and the general act of the University and Faculty.
- (5) A person who has completed the relevant secondary school education program of at least four years and has passed the state high school diploma can enrol in an integrated university bachelor's and master's degree program.
- (6) A person who has completed corresponding university graduate studies or integrated university undergraduate and graduate studies may enrol in university specialist studies.
- (7) A person who has completed the appropriate university graduate studies or university integrated undergraduate and graduate studies or university specialist studies in the field of biomedicine and healthcare can enrol in doctoral studies.
- (8) Conditions for enrolment in studies from Paragraph 5 to Paragraph 7 of this Article shall be established by the decision of the University or Faculty.

Student Rights and Obligations

Article 52

- (1) **The student's rights and obligations are:**
 1. to participate actively in classes and fulfil the tasks provided for in the study program, the curricula, the course description, and the University and Faculty acts
 2. to participate in the evaluation of the quality of teaching and teachers at least once a year
 3. to enrol in a higher semester or year of study in accordance with established criteria
 4. to take exams in the manner and within the deadlines as determined by the acts of the University and the Faculty
 5. to use the official e-mail address of the Faculty
 6. to complete the studies according to the enrolled program within the deadlines stipulated by the general act, and at the latest within a deadline that is twice as long as the duration of the studies.
- (2) **The students are obliged to:**
 1. respect the general acts of the University and the Faculty
 2. preserve and promote the reputation and dignity of the University, the Faculty, the students, the teachers, and other members of the academic community
 3. act in accordance with the academic Code of Ethics.
- (3) **Students have the right to:**
 1. study in accordance with the curriculum
 2. a quality study and educational process
 3. high-quality teaching staff and associates

4. consultations and mentoring work
5. participate in the evaluation of the quality of teaching and teachers at least once a year
6. participate in scientific and professional work in accordance with the possibilities of the University or Faculty
7. repetition only once every academic year
8. complete the studies according to the enrolled study program in accordance with the established criteria
9. free use of library materials, network equipment and other sources of information, scientific and professional sources, and spatial and research capacities
10. enrolment and attendance of courses from another study within the University in order to acquire additional knowledge
11. select a tutor who helps him in integrated undergraduate and graduate studies and monitors his work and achievements
12. select teachers if for the selected course there are several executors in accordance with the criteria established by the Faculty
13. select a mentor and the topic of the final, diploma, specialist, and doctoral thesis in accordance with established criteria
14. freedom to express opinions and attitudes during teaching and extracurricular activities in accordance with the academic Code of Ethics
15. participate in decision-making at the University and Faculty
16. participate in the work of student organizations at the University and Faculty
17. suspension of student obligations during military service that is not active, during pregnancy, maternity and paternity leave, prolonged illness, and in other justified cases of interruption of studies
18. adaptation of the method of participation in the teaching process and knowledge verification in accordance with the established criteria
19. psychological, spiritual, and other forms of counselling support within the University and Faculty
20. cultural, sports, artistic, civic, religious, entertainment, and other activities for the complete and harmonious development of the personality
21. health care and care in student or other appropriate health institutions
22. health insurance, subsidized housing, subsidized nutrition, transportation of students with disabilities, state scholarships, loans, and other financial support in accordance with the relevant legal acts
23. complaint and other legal remedies when one of his rights is violated
24. other rights in accordance with the law, the Bylaws of the University, these Bylaws, and other general acts.

Suspension of Student Rights and Obligations

Article 53

- (1) The rights and obligations of the student are suspended:
 1. during non-active military service
 2. during pregnancy
 3. for a student father or a student mother up to the child's age of one year
 4. during leave, which is realized on the basis of general acts regulating maternity and parental allowances
 5. during incapacity due to illness or another comparable reason that lasts longer than three months
 6. during an international student exchange for more than 30 days, and during classes, if the student does not acquire credits according to ECTS through this exchange
 7. in other justified cases in accordance with the general act or decision of the Faculty.
- (2) During the suspension of rights and obligations, the student can take exams and access knowledge verification if he has met the conditions for that.

Special Study Opportunities

Article 54

In accordance with the general act of the University or Faculty, the student is approved to attend or pass or to attend and pass certain courses or study years at another higher education institution within the University or at another university in the country or abroad.

Disciplinary Responsibility of the Student

Article 55

- (1) The student's disciplinary responsibility, disciplinary acts, disciplinary procedure, and disciplinary measures are prescribed by the regulations on disciplinary responsibility of University students.
- (2) A student may be held disciplinary only for a prescribed disciplinary offense.
- (3) The disciplinary measure of exclusion from studies can be prescribed and determined only for serious disciplinary offences.
- (4) A student representative participates in the body that decides on the disciplinary responsibility of students.

Termination of Student Status

Article 56

Student status ceases by:

1. completion of studies,
2. leaving the studies,
3. expulsion from studies in accordance with the rules on disciplinary responsibility and the rules on disciplinary responsibility of students of the Faculty
4. if the student does not complete the studies within a period twice as long as the duration of the studies.

V. STUDIES

Studies

Article 57

University studies are organized and conducted by the Faculty. Classes are conducted in Croatian and English language.

Types of Studies

Article 58

- (1) University studies at the Faculty are organized and conducted as follows:
 1. **integrated undergraduate and graduate university studies** lasting six years, upon completion of which at least 360 ECTS credits are obtained,
 2. **university specialist study** that lasts one year and at the end of which a minimum of 60 ECTS points is obtained, or two years and at the end of which a maximum of 120 ECTS points are obtained,
 3. **doctoral study** which lasts three years and upon its completion, 180 ECTS points are obtained.
- (2) For the purpose of lifelong education, in addition to the above studies, the Faculty also organizes various professional development programs.

Entrusting the Performance of Part of the Studies

Article 59

- (1) Based on the cooperation agreement, the Faculty can entrust the performance of part of the studies in the teaching base.
- (2) By decision of the Faculty Council, a distinguished foreign teacher (*visiting professor*) can be entrusted with the teaching of a particular course.

External Cooperation

Article 60

- (1) Other persons who, based on their scientific or professional work and achievements, can contribute to the quality of the teaching process or scientific and professional work or scientific creativity at the University and Faculty, may also participate in the class.
- (2) The persons referred to in Paragraph 1 of this Article may be entrusted with no more than a third of the teaching in the course. This restriction does not apply to practical classes.
- (3) The basic part of the content of the course may be performed only by employees in scientific teaching or

teaching positions, that is, by persons chosen as teachers.

Study Program

Article 61

- (1) Studies are organized according to the study program adopted by the Senate.
- (2) The study program is proposed to the Senate by the Faculty, with the attached opinion council of the corresponding area.
- (3) The implementation of study programs and their quality is supervised by the Senate.

Points according to ECTS

Article 62

- (1) Credits according to ECTS indicate the average total time spent working that the student must invest to achieve the learning outcomes of the course.
- (2) One point according to ECTS represents 30 hours of the estimated average time spent on student work in achieving the learning outcomes.
- (3) ECTS credits can be transferred between different studies. The criteria and assumptions for the recognition and transfer of points according to ECTS are determined by the general act of the University and the Faculty.

Content of the Study Program

Article 63

- (1) The study program determines:
 1. name and type of studies
 2. scientific area and field of study
 3. duration of studies
 4. the number of ECTS credits points, which are acquired at the end of the studies
 5. the academic year in which the study will begin
 6. academic title or academic degree obtained upon completion of studies
 7. compliance of the study program with the corresponding qualification in the register related to the Croatian qualification framework, if it is registered therein
 8. enrolment conditions for study, enrolment conditions for the next semester or study year, and enrolment conditions for other study obligations
 9. a list of compulsory and optional courses with an indication of the workload according to ECTS, the form of teaching, course content, planned learning outcomes, and the course instructor
 10. anticipated learning outcomes that shall be acquired upon completion of studies
 11. number of study places
 12. organization and form of teaching
 13. way of checking learning outcomes for each course or other study obligation
 14. way of completing studies.
- (2) As a rule, elective courses comprise at least 20% of the total points according to ECTS for graduate programs and at least 50% of the total points according to ECTS for postgraduate study programs.

Study Implementation Plan

Article 64

- (1) The study is performed according to the study implementation plan adopted by the Faculty.
- (2) The study implementation plan determines the organization and method of conducting classes in full teaching hours.
- (3) The study plan and other information necessary for attending classes and taking exams are published before enrolling in the study program, i.e., before the beginning of the academic year, in a visible and easily accessible place for students and employees.
- (4) The study implementation plan determines:
 1. a list of compulsory and elective courses with designated teachers and associates who will teach according to the study program
 2. types of teaching (lectures, seminars, exercises, consultations, fieldwork, knowledge testing, etc.)
 3. language of teaching
 4. places of teaching
 5. method of teaching: with a physical presence, at a distance (*online*), simultaneously with a physical

- presence and at a distance (hybrid method of teaching)
 - 6. beginning and ending, and hourly schedule of classes
 - 7. way of taking exams and fulfilling study obligations
 - 8. examination deadlines and examination criteria
 - 9. list of examination literature
 - 10. other important information for the orderly conduct of classes.
- (5) The recommended literature for a particular course and for a particular exam must be harmonized with the scope of the study program.

Class Organization and Student Workload

Article 65

- (1) The student's workload during studies must be evenly distributed.
- (2) The study implementation plan for a student in full-time status is based on the student's workload of 40 hours per week, which includes all forms of teaching and the time the student needs for preparation.
- (3) Classes are held in semesters in accordance with the study plan.
- (4) As a rule, the academic year has 44 working weeks, of which 30 are teaching weeks and 14 weeks during which the student is provided with the time necessary for consultation, preparation, and taking exams, and in which there is no obligation for other forms of teaching.
- (5) The average total weekly duties of a student in classes amount to:
 - 1. 24 hours in an integrated study
 - 2. 12 hours in postgraduate studies.
- (6) When, according to the study program and implementation plan, an increased number of hours of practical and field teaching is necessary, the obligations of students from Paragraph 5 of this Article may amount to a maximum of 40 hours in a single week.
- (7) Courses take place in one or two semesters. Exceptionally, the course can extend over several semesters or take place in other suitable and justified ways.
- (8) Courses can also be organized in shorter periods. If the classes are organized in a shorter period, the student's weekly obligations may be more than those determined in Paragraph 5 of this Article.
- (9) Courses can be taught in whole or in part remotely (*online*) based on accreditation.
- (10) A student in regular status enrolls from 25 to 35 ECTS points in one semester, that is, as a rule, 60 ECTS points per year.
- (11) Courses are conducted through lectures, exercises (laboratory, pre-clinical, clinical, special clinical, and other), seminars, practical classes, colloquiums, consultations, leadership, exams, preparation and defence of a diploma thesis, and other forms in accordance with the study program.
- (12) Courses are conducted in organizational units of the Faculty and in teaching bases with which the Faculty has contractual relations.
- (13) Laboratory, pre-clinical, clinical, and special clinical exercises, as well as professional practice and other forms of teaching that enable the acquisition of prescribed knowledge and skills are considered **practical teaching** at the Faculty.
- (14) Classes and extracurricular activities of students in physical and health education are conducted outside of the timetable established in Paragraph 5 of this Article as compulsory in the first and second year of integrated study, and as optional in the other study years.
- (15) The number of students for certain forms of teaching is determined by the regulations on studies, as well as the rights and duties of students in participating in all forms of teaching.

Teaching at a Distance in Exceptional and Especially Justified Cases

Article 66

- (1) In exceptional and especially justified cases, the study or part of the study can be carried out by teaching with the use of computer technologies and interactive teaching material, which ensures access to learning in special conditions when the teacher and student are physically distant.
- (2) At the proposal of the Faculty Council, the Senate approves the teaching from Paragraph 1 of this Article.
- (3) The provisions of this Article do not apply to studies conducted in the manner described in Article 65, Paragraph 9.

Verification of Acquired Learning Outcomes, Exams, and Grades

Article 67

- (1) The achievement of the student's learning outcomes is checked and evaluated during classes (colloquiums, practical assignments), and the final grade is determined in the exam.
- (2) Learning outcomes achieved with excellent success are evaluated with the grade excellent (5), which corresponds to the letter grade A. Learning outcomes achieved with above-average success are evaluated with the grade very good (4), which corresponds to the letter grade B. Learning outcomes achieved with average success are evaluated with the grade good (3), which corresponds to the letter grade C. Learning outcomes achieved with satisfactory success are evaluated with the grade sufficient (2), which corresponds to the letter grade D. Learning outcomes that are not achieved with satisfactory success are graded insufficient (1), which corresponds to the letter grade F.
- (3) The study plan may determine that some forms of teaching are conducted without assessment or that they are assessed descriptively. Such courses are not included in the calculation of the grade point average.
- (4) The teacher has the right to check and evaluate the student's knowledge in every form of teaching.

Exam Deadlines and Method of Exam Implementation

Article 68

- (1) Regular examination periods are winter, summer, and autumn.
- (2) In justified cases, the Dean or the Faculty Council can also set extraordinary exam deadlines.
- (3) As an exception to Paragraph 1 of this Article, regarding specific teaching methods, the Dean or the Faculty Council may determine the examination deadlines differently, but in such a way that there are always at least three examination deadlines in the academic year.
- (4) For each exam term for each course, at least two exam dates must be scheduled with a minimum interval of eight working days.
- (5) The exam schedule is published before the beginning of the academic year in a visible and easily accessible place.
- (6) The exam can be taken by a student who has fulfilled all the prescribed obligations determined by the study plan.
- (7) Oral exams are public.
- (8) Exams can be theoretical and practical, and can be taken:
 1. only in writing
 2. only in oral form
 3. in written and oral form
 4. performance or presentation of practical work
 5. in other suitable and objectively necessary ways.
- (9) The method of conducting the exam is determined by the implementation curriculum.
- (10) The entire exam must be completed within a maximum of five working days from the day of holding determined by the exam schedule, except in specially justified cases.
- (11) The student has the right to inspect the corrected written exam.
- (12) The student has the right to object to the evaluation in accordance with the general acts of the Faculty.
- (13) All decisive questions regarding the exam are regulated by the Faculty's general act.

Enrolment in the Higher Study Year

Article 69

- (1) The student acquires the right to enrol in the higher study year when he fulfils the study obligations expressed in credits according to ECTS in accordance with the general act of the Faculty.
- (2) The student enrolls in study obligations per semester or for the full year in accordance with the general act of the Faculty.
- (3) A student can only enrol in those courses for which he has fulfilled the prerequisites in accordance with the study program and study plan.
- (4) A student who has not met the requirements for enrolment in the senior year of study continues his studies by enrolling in the study obligations that he did not fulfil in the previous year of study and new obligations from the senior year of study. The total number of ECTS credits must be in accordance with Article 65, Paragraph 10 of these Bylaws.

Completion of Studies

Article 70

- (1) Integrated university studies are completed by taking an exam, fulfilling other study obligations, and

- preparing and defending a diploma thesis.
- (2) The university specialist study ends with passing an exam, fulfilling other study obligations, and preparing and defending a specialist thesis.
- (3) Doctoral studies end with the passing of an exam, fulfilment of other study obligations, and preparation and defence of a doctoral thesis.
- (4) The method of taking the exam, the procedure of application, assessment, and defence of the work from Paragraphs 1 to 3 of this Article shall be regulated by the general act of the University and the Faculty.
- (5) The method and deadline for publication of final, graduate, specialist, and doctoral theses are determined by the Law.

Certificates of Graduation

Article 71

- (1) Upon completion of studies, the student acquires the appropriate academic title or academic degree in accordance with the Law and other general acts, for which a corresponding document is issued.
- (2) After completing the integrated and postgraduate study, the student is issued a diploma and a diploma supplement.
- (3) Diploma and diploma supplement issued by the University or Faculty are public documents that confirm that the student has completed his studies and acquired the right to an academic title or academic degree.
- (4) Public documents from Paragraph 3 of this Article are issued free of charge, in Croatian and English, in signed and certified printouts, and in electronic form.
- (5) After completing the professional development program, the Faculty issues a certificate to the participant that contains a description of the participant's obligations, and if the workload within the program is expressed in ECTS points, it also contains ECTS points.

Graduation Ceremony

Article 72

- (1) The graduation ceremony is the ceremonial presentation of a degree on completed studies.
- (2) In integrated university and specialist studies, the Dean awards the degrees to the students.
- (3) The Rector awards the academic degree of Doctor of Science.

VI. EMPLOYEES

Teacher and Associate Positions

Article 73

- (1) Teachers are employed in scientific teaching and teaching positions.
- (2) Teaching, scientific, and professional activities at the Faculty can be performed by full-time teachers, full-time associates, and visiting professors.
- (3) Students have the right to participate in scientific and professional work in accordance with the general act of the University or Faculty.
- (4) Associates are employed in associate positions.

Organization of Positions of Teachers and Associates

Article 74

- (1) **Scientific teaching positions are:**
 - 1. assistant professor (assist. Ph.D.)
 - 2. associate professor (assoc. prof. Ph.D.)
 - 3. full professor (prof. Ph.D.)
 - 4. tenured professor (prof. Ph.D.)
- (2) **Teaching positions are:**
 - 1. lecturer (pred.)
 - 2. senior lecturer (v. pred.)
- (3) **Associate positions** are assistant and senior assistant.
- (4) **Professional positions** are professional associate, senior professional associate and professional advisor.
- (5) Employment is allowed on projects and in other workplaces in accordance with the general act of the University or Faculty.
- (6) Abbreviations of the names of scientific and teaching positions are written before the name and

- surname of the person employed in that position.
- (7) Abbreviations of the names of teaching positions are written after the name and surname of the person who is employed in the specified position.

Criteria for Election to the Position

Article 75

- (1) A person who has an appropriate level of education in a scientific field and field, who meets the national criteria for selection to a scientific teaching and teaching position, and who meets additional criteria determined by the general act of the University or Faculty may be employed in a scientific-teaching and teaching position.
- (2) In addition to fulfilling the criteria from Paragraph 1 of this Article, a person who has obtained the academic degree of Doctor of Science in a scientific field and field and who is registered in the Register of Scientists may be employed in a scientific teaching position.
- (3) Teachers and employees of individual institutes of the Faculty must have appropriate specialization in dental medicine, that is, specialization in the clinical medical profession if they conduct clinical courses in teaching bases.
- (4) A person who has completed a university graduate study or an integrated study in a scientific field or field can be employed in a teaching position, a collaborative assistant position, or a professional position.
- (5) A person from among particularly successful students is selected for the collaborative position of assistant. The status of a particularly successful student in the sense of this Paragraph is determined by an act of the University or Faculty.
- (6) A person who has obtained the academic degree of Doctor of Science in a scientific field and field may be employed as a senior assistant. The Faculty determines the selection criteria for the associate position of senior assistant.

Recruitment for a Vacant Position

Article 76

- (1) Teachers and associates shall be employed for a vacant position in a procedure initiated by a public tender.
- (2) The Faculty Council makes the decision on the public tender from Paragraph 1 of this Article.
- (3) The decision on the announcement of the public tender also contains the decision on the appointment of the expert committee.
- (4) The expert committee has three members employed in a position of a higher or the same level in relation to the position for which the election is being held, in the same scientific area and field. Exceptionally, the expert commission may have more than three members. At least one member of the expert committee must be employed at another university.
- (5) The public tender for the selection of teachers and associates for a vacant position is published in Croatian language in the Official Gazette and on the Faculty's website, and in English on the official Internet portal for jobs of the European Research Area.
- (6) The deadline for applying for a public tender must not be shorter than 30 days from the date of its publication in the Official Gazette.
- (7) Tender applications and evidence of meeting the criteria shall be submitted in electronic form.
- (8) The expert committee from this Article assesses whether the candidates meet the legal criteria, national university, scientific criteria, and additional criteria.
- (9) No later than 30 days after the deadline for applying for the competition, the expert commission proposes to the Faculty Council the best candidate in a reasoned opinion containing the evaluation of all the candidates.
- (10) Within 30 days of receiving the opinion, the Faculty Council decides to accept or reject the opinion of the expert committee. The decision to reject the opinion of the expert committee must be explained in detail.
- (11) The decision accepting the opinion of the expert committee of the Faculty shall be submitted to the competent scientific field committee and the University no later than within eight days of the acceptance of the opinion.
- (12) With the adoption of the decision of the Faculty Council, which accepts the opinion on employment for the associate position, the procedure is completed.

- (13) After receiving the decision of the competent scientific field committee, an employment contract is concluded with the selected candidate, and the decision of the competent scientific field committee is immediately notified to the University.
- (14) If the competent scientific field committee does not decide within 60 days of receiving the decision of the Faculty Council, it is assumed that the candidate meets the national university and scientific criteria, and an employment contract is concluded with the selected candidate after the deadline.
- (15) An employment contract for an indefinite period is immediately concluded with persons elected to the positions of teachers, with the obligation to carry out re-election or election to a higher position.

Article 77

- (1) Teachers are elected to the positions for five years.
- (2) After five years, the teacher can be elected to a higher position or re-elected to the same position.
- (3) With the election of a teacher to the highest position, the procedure for advancement or re-election is completed.

Election to a Higher Position

Article 78

- (1) A teacher who considers that he meets the criteria for election to a higher position before the expiration of the five-year term for which he was elected or re-elected, submits a request for election to a higher position to the employer no earlier than six months before the expiration of the five-year period.
- (2) The election procedure for a higher position is initiated by the decision of the Faculty Council after the expiration of the term for which the teacher was elected or re-elected. The decision on the appointment of the expert committee is part of the decision on the initiation of the election procedure.
- (3) The expert committee has three members employed in a position of a higher or the same level in relation to the position for which the election is being held, in the same scientific area and field. Exceptionally, the expert commission may have more than three members. At least one member of the expert committee must be employed at another university.
- (4) The teacher is obliged to submit, in electronic form, a professional resume and evidence of meeting the criteria for selection to a higher position no later than 15 days after the decision of the Faculty Council to initiate the election procedure. In the election procedure to a higher position, the teacher submits evidence of achievements achieved after the last election or re-election to the position, which fulfils the national university, scientific and additional criteria.
- (5) The expert commission assesses whether the teacher meets the legal criteria, national university, scientific criteria, and additional criteria and submits to the Faculty Council a reasoned opinion in writing on the fulfilment of the criteria for selection to a higher position no later than 30 days from the day of receipt of evidence of the fulfilment of the criteria.
- (6) Within 30 days of receiving the opinion, the Faculty Council makes a decision on accepting or rejecting the opinion of the expert committee. The decision to reject the opinion of the expert committee must be explained.
- (7) The Faculty submits the decision accepting the expert committee's opinion to the competent scientific field committee and the University no later than eight days after the opinion is accepted.
- (8) The competent scientific field committee determines by decision whether the teacher meets the national university and scientific criteria, no later than within 60 days from the delivery of the decision.
- (9) If the competent scientific field committee does not make a decision within the prescribed period, it is considered that the teacher meets the national university and scientific criteria.
- (10) After delivery of the decision from Paragraph 9, i.e., upon the occurrence of the presumption from Paragraph 9, an addendum (annex) to the employment contract is concluded with the teacher, and the Faculty informs the University of the decision of the competent scientific field committee.
- (11) If, in the election procedure for a higher position, it is established that the teacher does not meet the criteria for selection to a higher position, within 30 days at the latest from the adoption of the decision by which this was determined, the procedure for re-election to the position is initiated.

Article 79

- (1) After the Faculty submits the decision on the election, the Senate at the first session announces the election of teachers for the scientific-teaching positions of tenured professor and full professor.
- (2) After the Faculty submits the decision on the election, the council of the corresponding area at the first session after the submission of the decision on the election announces the election of teachers for the

- scientific-teaching positions of associate professor and assistant professor.
- (3) Elected teachers from Paragraphs 1 and 2 of this Article shall be registered in the University register.

Re-election to the Position of Teacher

Article 80

- (1) The re-election procedure is initiated five years after the last election, or re-election, and should be completed no later than six months from the date of initiation of the procedure.
- (2) If the teacher has not submitted an application for election to a higher position before the expiration of the term for which he was elected or re-elected, the employer initiates the re-election procedure.
- (3) The re-election of teachers is carried out in the procedure prescribed for the election of teachers to a higher position.
- (4) For re-election to an existing position, a teacher must fulfil half of the national university and scientific criteria for election to a higher position since the last election or re-election.
- (5) Re-election of teachers is carried out for five years.
- (6) For a teacher who is not re-elected in the re-election procedure the employment terminates in accordance with the law governing employment relations.

Associates

Article 81

- (1) Assistants are employed based on a fixed-term employment contract of six years at the expense of the state budget, project, or own income.
- (2) Senior assistants are employed based on a fixed-term employment contract for a maximum of four years at the expense of the state budget, project, or own income.
- (3) Employees have the right and obligation to:
1. participate in teaching, performing scientific or professional activities
 2. participate in scientific meetings and conferences
 3. participate in project and other activities of the University and Faculty
 4. submit a work report to the mentor once a year and submit it to the Faculty Council
 5. perform other tasks according to the order of the employer.
- (4) Assistants have the right and obligation to
1. enrol and attend doctoral studies at the expense of the Faculty
 2. change the mentor at one's own request, in accordance with the personnel possibilities of the Faculty.

Evaluation of the Work of Associates

Article 82

- (1) The associate's mentor is a Faculty teacher.
- (2) The Faculty evaluates the work of associates once a year in accordance with the procedure established by the Faculty's general act.
- (3) The evaluation of the associate is determined by a decision against which no appeal is allowed, but an administrative dispute can be initiated.
- (4) The employment of an employee who has been evaluated negatively for two years in a row shall be terminated in accordance with the law governing employment relations.

Paid Study Year

Article 83

A teacher in a scientific teaching position is entitled to a paid study year (*annus sabbaticus*) for scientific work in accordance with the general act of the Faculty and based on the decision of the Faculty Council.

Rights of Teachers Appointed to Managerial and Public Positions

Article 84

- (1) A teacher who has been elected or appointed to a managerial position at the University or in the system of higher education and scientific activities and to a public position in the sense of legal acts regulating the prevention of conflicts of interest on the election or appointment, shall notify the employer of the termination of the employment relationship.
- (2) The teacher is guaranteed to return to the workplace after the expiration of the mandate in case of election or appointment to a managerial position at the University or in the system of higher education

and scientific activity, and to a public position in the sense of legal acts regulating the prevention of conflicts of interest within 30 days from the day of ceasing to hold a managerial or public position.

- (3) The teacher shall notify the employer of the termination of managerial or public duties.
- (4) During the performance of managerial or public duties, the higher education institution may, based on a fixed-term employment contract, employ an employee who replaces the employee referred to in Paragraph 1 of this Article.

Suspension of Deadlines and Extension of Employment Contracts

Article 85

- (1) Deadlines for election and re-election to the position of teacher do not run during pregnancy, maternity, and parental leave, during leave granted on the basis of general acts regulating maternity and parental support, temporary incapacity for work longer than three months, holding a managerial position at a University, Faculty or in the system of higher education and scientific activity, i.e., public duties in the sense of general acts regulating the prevention of conflicts of interest and in other justified cases prescribed by law, collective agreement or by a general act of the University or Faculty.
- (2) The employee's fixed-term employment contract is extended for the duration of pregnancy, maternity, and parental leave, leave granted based on general acts regulating maternity and parental benefits, temporary incapacity for work, management or public duties, or other justified cases prescribed by law, collective agreement or general act of the University or Faculty.
- (3) Teachers and associates will submit a notification to the employer based on which Paragraphs 1 and 2 of this Article shall apply.

Work of Employees Outside the Faculty

Article 86

A teacher and an associate can perform tasks that are the subject of the activity or are related to the subject of the Faculty's activity outside the Faculty with the consent of the Dean.

Termination of the Teacher's Employment Contract

Article 87

- (1) The teacher's employment contract ends due to retirement at the end of the academic year in which the teacher met the conditions for termination of the employment contract in accordance with the law governing employment relations.
- (2) Exceptionally, with a tenured professor, the Faculty may, at the expense of its own funds, enter an employment contract for the longest period until the end of the academic year in which he or she reaches the age of seventy.

Replacement of a Temporarily Absent Employee

Article 88

- (1) In the case of a temporary absence of a teacher or associate, the Faculty may, in accordance with the legal regulations, enter a fixed-term employment contract with the person who replaces him without conducting a public tender.
- (2) An expert committee of three members employed at a position of higher or the same level determines whether a person meets the criteria for the position.
- (3) The Faculty Council decides on the opinion of the expert committee from Paragraph 2 of this Article.
- (4) An associate who replaces a temporarily absent employee does not have to enrol in and attend doctoral studies.

Titular Professors and Associate

Article 89

- (1) The Faculty may, without conducting a public tender, involve titular professors or associates in the performance of teaching and other duties.
- (2) A titular teacher or associate is a person who is not employed at the Faculty, and it was determined by the election that he meets the criteria for selection to a scientific-teaching, teaching, or associate position.
- (3) A titular professor or associate can be elected according to Articles 76 and 78 of these Bylaws without announcing a public competition.

- (4) A titular professor shall put the word "titular" before the abbreviation from Article 74 of these Bylaws.

Honorary Professor Title

Article 90.

- (1) The University may award the honorary title of *professor emeritus Universitatis Zagabiensis* to a prominent retired teacher.
- (2) The Faculty may award a prominent retired teacher the honorary title of *professor emeritus of the Faculty*.
- (3) The status, appointment procedure, rights, and obligations of *professor emeritus of the Universitatis Zagabiensis* are regulated by the Senate in a general act.
- (4) The basic criteria for the appointment of *professor emeritus of the Faculty* are regulated by the Senate in a general act, and the status, appointment procedure, rights and obligations, and additional criteria for the appointment of *professor emeritus of the Faculty* are regulated by the Faculty Council in a general act.

Academic ethics

Article 91

- (1) The University and the Faculty preserve, maintain, and promote academic ethics, and teachers and colleagues of the Faculty in their work, actions, and conduct should adhere to moral principles and principles of professional ethics and base their work on the freedom of scientific creativity.
- (2) Members of the university academic community base their work and activity on the freedom of scientific and artistic creativity, critical discussion, mutual respect, reconciliation, and a culture of dialogue.
- (3) The Faculty applies the University's Code of Ethics, which contains the basic principles and rules of academic ethics.

Awards and Honours

Article 92

Awards and honours are granted to employees, students, and other deserving individuals for their successful work and contribution to the reputation of the University and the Faculty.

VII. SCIENTIFIC AND PROFESSIONAL WORK

Research, Creativity, and Professional Work

Article 93

- (1) Scientific and professional research activity and creativity are the right and obligation of all employees of the Faculty elected to scientific-teaching, teaching and collaborative positions and students, and are regulated by the Bylaws of the University, these Bylaws, general acts of the University and the Faculty and the employment contract.
- (2) The scientific and professional research activities and creativity of employees and students from Paragraph 2 of this Article are carried out:
 1. assuming contractual obligations and joint work on scientific and professional research programs and projects, and joint work on professional studies, analyses, expertise, and other forms of professional work
 2. assuming contractual obligations and individual work on scientific and professional research programs and projects, as well as individual work on professional studies, analyses, expertise, and other forms of professional work.

Rights and Obligations Arising from Research, Creativity, and Professional Work

Article 94

- (1) Employees and students of the Faculty must act in accordance with the tasks, mission, vision, and goals of the Faculty and the University.
- (2) Employees and students of the Faculty in scientific and professional research activities and creativity have the right to the protection of intellectual property according to the highest standards, taking into account the labour law, student status and general acts of the University and Faculty.
- (3) Employees and students of the Faculty are obliged to respect intellectual property, copyright, and related rights.

Projects

Article 95

- (1) Employees and students propose and contract scientific and professional research programs and projects as well as professional studies, analyses, expertise, and other forms of professional work of the Faculty (hereinafter: projects) with the Dean's written consent.
- (2) Projects from Paragraph 1 of this Article must meet the criteria of research, creative or professional work of the Faculty.

Support for Faculty Activities

Article 96

- (1) Funds from foundations, donations, sponsorships, or other forms of support can be accepted as support for faculty activities in accordance with the law.
- (2) Funds from foundations, donations, sponsorships, or other forms of support can be accepted after the Dean's consent has been requested.

VIII. PROPERTY AND BUSINESS

Property of the Faculty

Article 97

- (1) Assets consist of real estate and movable property owned by the Faculty, other property rights, financial resources obtained from the founder, dedicated financial resources, own financial resources and assets acquired from other sources.
- (2) The University regulates the general terms of business of the University and the Faculty by means of a general act.

Financial Resources for Performing Activities

Article 98

- (1) The Faculty finances the performance of its activities responsibly and transparently with the following types of financial resources:
 1. financial resources of the founder (funds from the State Budget of the Republic of Croatia)
 2. dedicated financial resources
 3. own financial resources.
- (2) The financial resources referred to in Paragraph 1 of this Article are regulated in more detail by the Law.

Property Disposal

Article 99

- (1) The Faculty disposes of its property independently (autonomously) in accordance with the acts of the Republic of Croatia, the University Bylaws, and these Bylaws.
- (2) Funds from the State Budget of the Republic of Croatia are transferred to the Faculty based on program contracts for the purpose of financing:
 1. basic budget components
 2. development budget components
 3. executive budget components.
- (3) Dedicated financial resources may be used by the Faculty for the purpose of:
 1. improvement of higher education activities
 2. improvement of scientific activities
 3. achievement of strategic, special, and own institutional goals arising from the law, which refer to:
 - a. modernization of study programs
 - b. development of student support services and improvement of student standards
 - c. internationalization of the results of scientific programs and projects
 - d. development of programs and projects that strengthen social engagement in the community, with an emphasis on strengthening diversity, equity and social inclusion in higher education and science
 - e. encouraging international mobility and international and inter-institutional cooperation, with special support for inclusion in university networks as part of the European universities'

- initiative
 - f. building new and consolidating existing teaching and scientific infrastructure
 - g. development of programs and projects of special importance for the economy and social development
 - h. implementation of programs and projects of interest to the Republic of Croatia
 - i. organizational and functional integration of public higher education institutions
 - j. management of intellectual property
 - k. commercialization of research results of scientific programs and projects
 - l. achieving other goals in accordance with national strategic guidelines and the development strategy of the University and Faculty.
- (4) The Faculty independently disposes of its own financial resources from this Article in accordance with financial plans, the law, the University Bylaws, and these Bylaws.
- (5) The method of disposing of own financial resources is regulated by the Faculty in a general act.

Financial plans

Article 100

- (1) The Faculty adopts its financial plans.
- (2) The financial plans of the Faculty are adopted for each calendar year, cumulatively in accordance with the law governing the budget system and the Bylaws adopted on its basis.
- (3) The financial plans of the Faculty contain:
1. financial plan for the next budget year
 2. projections of the financial plan for the next two budget years.
- (4) The financial plan of the Faculty is adopted by the Faculty Council on the proposal of the Dean.

Programs contracts

Article 101

- (1) The program contract determines the multi-year financing of the Faculty with financial resources from the State Budget of the Republic of Croatia.
- (2) The program contract must contain the provisions specified in the Act.
- (3) The program contract consists of:
1. basic budget components
 2. development budget components
 3. executive budget components.
- (4) The components of the program contract are determined in the process of its negotiation.
- (5) The program contract stipulates the achievement of the Faculty's goals, which are harmonized with national acts of strategic planning.

Basic Budget Component of the Program Contract

Article 102

- (1) The basic budget component of the program contract means objectively sufficient and actually necessary financial resources from the State Budget of the Republic of Croatia to finance the basic needs of the Faculty arising from the performance of its activities. The basic needs are:
1. salaries and material rights of employees
 2. overhead and material business costs
 3. costs of ongoing and investment maintenance of teaching and scientific infrastructure, facilities, and equipment
 4. expenditures for the performance of teaching, scientific and professional activities
 5. costs for scientific and professional training and development
 6. expenses for the student standard
 7. funds for publishing activities
 8. funds for other basic needs.
- (2) The amount of the basic budget component of the Faculty's program contract is determined based on:
1. historical data on the number of employed teachers, scientists, associates, and external associates
 2. proposals for the development of the Faculty
 3. objectively sufficient and necessary costs from Paragraph 1 of this Article.

Development Budget Component of the Program Contract

Article 103

- (1) The development budget component of the program contract means objectively sufficient and actually necessary financial resources from the State Budget of the Republic of Croatia for financing strategic, special, and own institutional goals from the Faculty's program contract.
- (2) The strategic and special objectives from Paragraph 1 of this Article are listed in Article 100, Paragraph 3, Item 3 (from Subparagraphs a. to l.) of these Bylaws.
- (3) The financial share of the development budget component of the program contract does not exceed 20% of the financial amount of the basic budget component determined by the program contract.

Executive Budget Component of the Program Contract

Article 104

- (1) The executive budget component of the program contract means financial resources from the State Budget of the Republic of Croatia that are transferred to the Faculty based on objective (measurable) performance indicators for the achievement of strategic, special, and own institutional goals from the Faculty's program contract.
- (2) In the negotiation process, the University and the Faculty define strategic and special goals, and may also define their own institutional goals, as well as objective (measurable) performance indicators (with initial and target values) related to these goals.
- (3) The financial share of the executive budget component of the program contract does not exceed 10% of the financial amount of the basic budget component determined by the program contract.

Negotiation and Conclusion of Program Contracts

Article 105

- (1) The program contract of the Faculty as a component of the University is negotiated by the Rector and the Dean and signed by the Dean after it has been adopted by the Faculty Council and the Senate.
- (2) The program contract from Paragraph 1 of this Article can be amended or supplemented in justified cases by concluding an addendum to the program contract.
- (3) Justified cases from Paragraph 2 of this Article are, for example, an increase in expenses for salaries and material rights, an increase in overhead and material business costs, a drop in the level of student standards, a subsequently determined risk of not achieving certain goals of the program contract, etc.
- (4) The proposal to amend or supplement the program contract is made by the University or the Faculty.
- (5) Amendments to the program contract referred to in Paragraph 1 of this Article are carried out in the same manner as the conclusion of the basic program contract.
- (6) The deadlines for negotiating and signing the program contract from Paragraph 1 of this Article are harmonized with the deadlines for adopting the state budget.
- (7) If the program contract is not concluded within the prescribed deadlines, the University or Faculty will be financed with funds from the State budget in accordance with the Law.

IX. PUBLICITY AND BUSINESS SECRET

Publicity of Work

Article 106

- (1) The work of the Faculty is public.
- (2) The Faculty treats the public with respect and based on mutual respect and cooperation.
- (3) Publicity of the work is ensured and realized
 1. by the public availability of data entered in the appropriate register and records
 2. by submitting the annual financial report of the Faculty
 3. by submitting an annual report on the implementation of the Faculty's development strategy, a report on operations and the implementation of the program contract
 4. by organizing gatherings (symposiums, conferences, round tables and other events) to which access to the public is ensured
 5. by the availability of data to the public on the Faculty's website
 6. publishing publications (books, magazines, newsletters, brochures, posters, etc.)
 7. in other appropriate and necessary ways.
- (4) The Faculty publishes the Bylaws, other general acts, and information it deems decisive on its website.

- (5) Access to information shall be provided in accordance with the Law.
- (6) The Faculty will withhold information or access to documentation in order to protect the accuracy of data and protect personal data.
- (7) The Dean and a person authorized by him can inform the public about individual activities of the Faculty.

X. TRANSITIONAL AND FINAL PROVISIONS

Harmonization of the Faculty's General Acts

Article 107

- (1) The Faculty's general acts will be harmonized with the provisions of the Law, the University Bylaws, and these Bylaws no later than 30 September 2024.
- (2) Until the adoption of harmonized general acts of the Faculty from Paragraph 1 of this Article, the existing legal act of the Faculty will be amended, except for the provisions that contradict the Law, the University Bylaws, and these Bylaw.

Regulation of Special Issues

Article 108

- (1) For all issues not regulated by this Bylaws, the provisions of the Law and the Bylaws of the University shall be applied.
- (2) With special decisions, the Dean resolves issues, if they are not regulated by the provisions of general acts, these Bylaws, the University Bylaws, or the Law.

Regulation of Special Issues

Article 109

- (1) With the entry into force of these Bylaws, the Bylaws of the School of Dental Medicine dated 15 December 2017 shall cease to be valid.
- (2) These Bylaws enter into force on the eighth day from the day of its publication on the Faculty's website; they are published after having obtained the consent of the Senate of the University of Zagreb.



Dean

<<signature>>

prof. Zrinka Tarle, Ph.D.

The Senate of the University of Zagreb approved the Bylaws of the Faculty at the 10th session held on 18 July 2023.
The Bylaws of the Faculty were published on the website of the Faculty on 21 July 2023 and enter into force on 29 July 2023.